

## SIGNING UP FOR PATIENT PORTAL:

v 6/18

Enrollment will only be accepted for your children <u>under the age of 13</u>.

18 year olds are considered adults and must enroll themselves, using their own name and personal email address.

- 1. Log in to <u>www.branfordpeds.com</u>
- 2. Click on New Users Register at bottom of webpage
- 3. Click on Agree to Terms
- Enroll using THE PARENT'S NAME (do NOT enroll with your child's name—it will be denied) (18 year olds must use their own name)
- 5. YOU MUST REMEMBER YOUR USER NAME, PASSWORD AND SECURITY QUESTION/ANSWER!
- 6. Once we receive your enrollment request, Heather will contact you by phone to finalize the addition of your children to your portal account.

## Once finalized, access to the Patient Portal:

Log in to <u>www.branfordpeds.com</u> >> Click on Existing Users - LogIn

Enter Parent User, Password and Security Question

CLICK ON YOUR CHILD'S NAME (in upper right hand corner) when sending a message to the provider. If you do not, it will not be routed properly.

If you have problems with enrollment or log in, please contact HEATHER at 203-481-7008.